



Office of the Controller of Examinations

**Application form for
CGPA to Equivalent Percentage of marks Conversion Certificate**

Program	B.Tech/M.Tech/MBA (Tick whichever is applicable)	Regulation	URR 14 / URR 18 / PRR 14 / PRR 20 (Tick whichever is applicable)
Student Roll No		Name of the Student	
Name of the Mother		Name of the Father	
Postal Address (with Pin code) (in block letters)			
Active Mobile No.		Alternate Mobile No.	
Whatsapp Mobile No.		Active e-mail id	

The following details are with respect to the program for which the CGPA to Percentage of marks Conversion Certificate is requested.

CGPA to Percentage of marks needed up to: Semester

Regulation :, CGPA is upto Semester

Equivalent Percentage of marks	
As per URR-14 / PRR-14	As per URR-18 / PRR-20
Equivalent Percentage of marks = CGPA x 10 Example: If CGPA is 6.75, the equivalent Percentage of marks = $6.75 \times 10 = 67.5\%$	Equivalent Percentage of marks = (CGPA-0.50)x10 Example: If CGPA is 6.75, the equivalent Percentage of marks = $(6.75-0.50) \times 10 = 62.5\%$

As per regulation, Equivalent Percentage of marks.....

Transaction Reference No....., Amount paid **Rs.**..... Date of payment:

Place:

Date:

Signature of the Candidate

- Note:** 1) As the Institute follows Grading System, Grade Sheets, which are already issued to the students by the Institute, serve the purpose of Statement of Marks. No other marks statements are issued. However, for the purpose of prosecuting further studies or for seeking a job, if required, CGPA to Percentage Conversion Certificate is issued on application.
- 2) A student has to pay an amount of Rs.100/- for CGPA to Equivalent Percentage Conversion Certificate through KITSW Examination Branch **Paytm** payment gateway.

Enclosures: For course completed students, photo copy of Consolidated Grade sheet (CGS); for Others mentioned Semester Grade Sheet.

Acknowledgement

Application received from Roll No....., Name : for **CGPA to Equivalent Percentage of marks Conversion Certificate**. Examination Branch shall examine it & if there are any further concerns regarding the application, shall contact you. If there are no issues to be addressed, the signed document will be issued within **5 working days upon submission of this acknowledgement**.

Date :

Signature of the receiver at Exam Branch