

No. 129/OP/KITS/2025

Date: 02/09/2025

ORDER

Sub: Constitution of **Grievance Redressal Committee (GRC) for faculty/staff members**– Reg.
Ref: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff
Member) Regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated
25.03.2021

In accordance with the above reference, the Grievance Redressal Committee (GRC) for
faculty/staff members is constituted with the following members.

GRIEVANCE REDRESSAL COMMITTEE (GRC) AY 2025-26

1.	Prof. K. Ashoka Reddy, Principal	Chairperson	7382520585
2.	Prof. P. Ramesh Reddy, Administrative Officer & Chief Warden, Hostels	Member - Faculty	9440599888
3.	Prof. M. Sreelatha, Dean, Student Affairs	Member - Faculty	9440946457
4.	Prof. K. Sridhar, Prof. I/c. Student Mentoring & Career Guidance	Member - Faculty	9493004837
5.	Prof. K. Rajanarender Reddy, Head, C-i ² RE	Member - Faculty	9396431009
6.	Prof. M. Komal Reddy, Registrar	Convener	9949749501

For communication: **helpline@kitsw.ac.in**

(This email ID may be used by any faculty or staff member of KITSW to submit grievances, concerns, or
requests for appropriate action by the Grievance Redressal Committee.)

The term of office of the members of the committee shall be for a period of one year.

The Committee shall:

1. Ensure compliance with AICTE regulations.
2. Establish a well-defined process for (i) receipt of grievances, (ii) redressal mechanism, and
(iii) prevention of recurrence.
3. Address complaints lodged by any faculty/staff member impartially, confidentially, and
within a reasonable timeframe.
4. Conduct at least one meeting annually and additional meetings as required, maintaining
proper minutes.
5. Submit an Annual Report with details of complaints received and resolved.


Principal

To

1. All above members
2. All HoDs - for circulation among faculty and staff

Copy to:

1. The Chairman, KITSW
2. AO
3. WebTeam